

MODESTO CITY SCHOOLS

Public Information Office

426 Locust Street, Modesto, CA 95351

Tel (209) 574-1611 • Fax (209) 574-1570 • mcs4kids.com

TO: Community Organizations

DATE: 11/15/17

FROM: Becky Fortuna, Public Information Officer

SUBJECT: **Flyer Distribution in Modesto City Schools**

PLEASE NOTE: Elementary sites will only distribute materials on the K-6 Distribution Dates listed below.

Modesto City Schools Board Policy ([BP 1315](#)) and Administrative Regulation ([AR 1315](#)) allow community organizations to distribute materials to students through school sites. Distribution requirements are as follows:

Distribution Requirements:

1. Materials may not be sectarian, partisan or denominational publications, and may not solicit funds.
2. Submit a copy of the flyer to be distributed and the completed distribution form to the Public Information Office at least two weeks prior to date of distribution. Submit materials via mail (426 Locust Street, Modesto, CA 95351), fax ((209) 574-1570), or email (publicinfo@mcs4kids.com).
3. Once approved, organizations will receive notification. Organizations are responsible for duplicating and bundling materials.
 - For K-6 sites, use the attached distribution chart, and label each bundle with grade level and bundle count.
 - For 7-8 and 9-12 sites, provide one bundle of 50 copies to the selected sites.
4. Organizations must deliver materials to school sites at least two days in advance of the distribution date. Please place materials for each site in large envelopes or double rubber band.

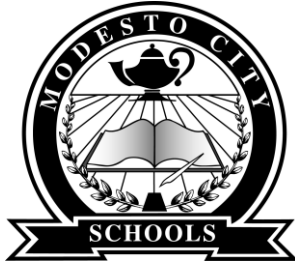
K-6 Distribution Dates:

- **August 16, 2017**
- **October 11, 2017**
- **January 24, 2018**
- **March 14, 2018**
- **May 16, 2018**

7-12 Distribution Dates:

- **There are no specific distribution dates for 7-8 and 9-12 schools**

For more information regarding the distribution of printed materials, contact the Public Information Office at (209) 574-1611 or publicinfo@mcs4kids.com.



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Flyer Distribution Form

Mail, fax or email completed form, with flyer, to the Public Information Office.

Organization _____

Phone Number _____

Fax Number/Email _____

Contact Person _____

Type of Organization:

- Non-Profit
- Private or Business
- Other: _____

Date of Distribution:

- August 16, 2017
- October 11, 2017
- January 24, 2018
- March 14, 2018
- May 16, 2018

For distribution to:

- All K-6 sites
- All 7-8 sites
- All 9-12 sites

OR check specific schools that apply:

Elementary Sites (K-6):

- | | | |
|---|--------------------------------------|--------------------------------------|
| <input type="checkbox"/> Beard | <input type="checkbox"/> Bret Harte | <input type="checkbox"/> Burbank |
| <input type="checkbox"/> El Vista | <input type="checkbox"/> Enslin | <input type="checkbox"/> Everett |
| <input type="checkbox"/> Fairview | <input type="checkbox"/> Franklin | <input type="checkbox"/> Fremont |
| <input type="checkbox"/> Garrison | <input type="checkbox"/> Kirschen | <input type="checkbox"/> Lakewood |
| <input type="checkbox"/> Marshall | <input type="checkbox"/> Martone | <input type="checkbox"/> Muir |
| <input type="checkbox"/> Robertson Road | <input type="checkbox"/> Rose Avenue | <input type="checkbox"/> Shackelford |
| <input type="checkbox"/> Sonoma | <input type="checkbox"/> Tuolumne | <input type="checkbox"/> Wilson |
| <input type="checkbox"/> Wright | | |

Junior High/Middle School Sites (7-8):

- Hanshaw
- La Loma
- Mark Twain
- Roosevelt

High School Sites (9-12):

- | | | | |
|---------------------------------|----------------------------------|-----------------------------------|----------------------------------|
| <input type="checkbox"/> Beyer | <input type="checkbox"/> Davis | <input type="checkbox"/> Downey | <input type="checkbox"/> Elliott |
| <input type="checkbox"/> Enochs | <input type="checkbox"/> Gregori | <input type="checkbox"/> Johansen | <input type="checkbox"/> Modesto |

This portion for District staff only

Distribution Approved -- Special Instructions: _____

Distribution Denied -- Reason: _____

District Representative

Date

Teacher Count 2016-2017 with Special Ed

Grade For Printing	TK (25)	K (25)	K Tchrs Special Ed	K S Special Ed	1st (25)	1st Tchrs Special Ed	1st Students Special Ed	2nd (25)	2nd Tchrs Special Ed	2nd Students Special Ed	3rd (25)	3rd Tchrs Special Ed	3rd Students Special Ed	4th (35)	4th Tchrs Special Ed	4th Students Special Ed	5th (35)	5th Tchrs Special Ed	5th Students Special Ed	6th (35)	6th Tchrs Special Ed	6th Students Special Ed
Beard		2			2	1	4	2	1	10	2	1	14	2	2	15	2	1	19	1	1	12
Bret Harte		5			6			6			7			4			5			5		
Burbank	2	4			4			4			5			3			3			3		
El Vista		3			2			3			2			2			2			1		
Enslin		2			3			3			3			2			2			2		
Everett		2			2			3			2			2			2			2		
Fairview		5			5			3			6			4			4			4		
Franklin		5			5			5			6			4			4			4		
Fremont-Op		2			3			2			1			1			1			1		
Fremont-TR		2	1	7	2	1	17	3	2	17	2	1	15	2	2	16	2	1	21	1	1	13
Garrison		2			2			2			2			2			1			1		
Kirschen		4			4			4			4			3			3			3		
Lakewood		2	1	3	2	1	5	2	1	3	3	2	4	2	1	8	2	1	4	2	1	5
Marshall	1	4	1	8	5	1	13	4	2	14	4	1	17	4	2	19	3	1	21	4	1	10
Martone		3			4			3			4			3			4			4		
Muir		3			3			3	1	4	3	1	16	2	2	21	2	1	19	2	1	10
Rob. Road		2			3			2	1	5	2	1	15	2	2	21	2	1	22	2	1	11
Rose		2	1	6	3	1	8	4	1	11	3	1	11	2	2	11	2	1	13	3	1	7
Shackelford	1	3			3	1	7	3	1	13	3	2	10	2	2	20	3	2	33	2	1	17
Sonoma	3	3			3			3			3			3			3			3		
Tuolumne		3			4			4			4			3			3			3		
Wilson		2			1			2			2			1			2			2		
Wright		2	1	3	3	1	6	2	1	6	2	3	13	2	4	31	2	3	36	2	2	15
Gr Lvl Totals	7	67	5	27	74	7	60	72	11	83	75	13	115	57	19	162	59	12	188	57	10	100

Fremont Open 2nd - 6th = 33 student copies each Change: 8/24/16

Fremont Open 1st grade = 27 students Change: 8/24/16

Fairview 1st increase to 5 classes Change: 8/26/16

Franklin 1st increase to 5 classes Change: 8/26/16

Sonoma TK decreased to 3 classes / Kinder increase to 3 classes Change: 8/26/16

Fairview Kinder - increased 1 class (4 to 5 classes) Change 9/12/16

Wilson Kinder - increased 1 class (1 to 2 classes) Change 9/22/16

Rose Ave Kinder decreased 3 classes to 2 classes Change 10/12/16

Garrison Kinder decreased 3 classes to 2 classes Change 10/12/16

Bret Harte Kinder decreased 6 classes to 5 classes Change 10/19/16

UPDATED 3/17/16
With HR Staffing Numbers
Update SP Ed number 3/21/16
with Michele Wells email
Update SP Ed number 3/23/16
with M Wells email 3/21 was incorrect